



# NEIGHBORS WEST-NORTHWEST

Coalition of Central Westside Neighborhoods

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Arlington Heights · Goose Hollow · Forest Park · Hillside · Linnton · Northwest Industrial · Northwest Heights  
Northwest District · Old Town-Chinatown · Pearl District · Portland Downtown · Sylvan-Highlands

## Neighbors West-Northwest Review Board Draft Meeting Minutes September 22, 2010

### Attending

Frank Bird, Northwest District, President  
Scott Rosenlund, Forest Park  
Harold Hutchinson, Northwest Industrial  
Wilma Caplan, Goose Hollow  
Peter Stark, Hillside  
Judy Gibson, Pearl District  
Charlie Clark, Northwest Heights  
Liz Kelly, Linnton

### *NWNW Staff*

Mark Sieber  
Alison Wallisch  
Angela Southwick

**Meeting called to order at 5:31 PM.**

**Welcome & Introductions**

**Approval of June Minutes**

**Motion 1: Caplan moved to approve the minutes from the June 9, 2010 meeting. Kelly seconded. Vote unanimous.**

### Reports

#### October 27 Acoustic Guitar Summit Fundraiser—Bird

Bird announced the Acoustic Guitar Summit Fundraiser. Three grammy-winning guitarists will be performing October 27<sup>th</sup>. Bird would like all to help advertise the event and support NWNW by purchasing tickets. The money raised will be used for emergency problems and staff support. Bird guarantees enjoyment and will send PDFs of the announcement.

#### Solarize Portland—Sieber, Wallisch

Wallisch presented on Solarize program and asks whether we should proceed with recruitment of volunteers. Stark spoke on the program because he thought about participating in the program but doesn't have enough exposure to tap incentives. Sieber spoke on the history of the program, we are the last portion of the city to consider a solarize program. The first step is choosing a contractor and volunteers that do an RFP process and then outreach volunteers. Do outreach for a month to recruit volunteers. Tree cover determines whether you can have solar, not hours of sunlight. Stark suggested jumping on the bandwagon. Gary Berger might be a key volunteer.

**Motion 2: Hutchinson moved to allow the staff to do outreach on Solarize to determine volunteer commitment. Stark seconded the motion, and the motion passed by consensus.**

#### ONI Budget Process—Sieber

Budget process will begin Oct 11<sup>th</sup> with an intro meeting if you'd like to participate. Jerry Powell is interested in being the rep again.

**Motion 3: Stark moved that the board accept Powell as our budget rep. Kelly seconded the motion. Vote passed unanimously.**

### IRS Policy Requirements—Sieber

Bottom line during this fiscal year, NWNW will have to adopt policies to be in compliance with 990s. Financial Threshold dropped to 200,000 a year we will now fill out full 990. Sieber will work with peers to look up versions of policies that fit organizations like ours. NWNW adopted a conflict of interest policy a few years ago, which will be revisited. Some changes will be happening at each meeting. There is a greater likelihood of auditing. Policies designed to prevent wheeling and dealing with non-profit money. Budget referred to \$270,000 per year and 6 neighborhoods that fit into NWNW. For practical purposes we are an umbrella org but as far as the feds are considered we are not an umbrella. Half of the neighborhoods fill out 990-N.

### Volunteer Trainings—Southwick

Leadership Trainings have been planned with all seven coalitions. The first one on is full, the next board training is not full and there will be another board training in the Spring. In October there is a Communities Guiding Change training about networking and learning from peers. Five individuals will share their stories with opportunities for networking and discussions. The aim is to work together to improve individual projects. The same training will also be held May 18. They are all open to anyone in the city. This is a way for coalitions to conserve resources. The projects are open to anyone not just neighborhood activists. Sieber commends Southwick for her leadership in this project.

### Forest Park Bikes—Sieber and Rosenlund

Parks Bureau employee and Forest Park Conservancy spoke at FPNA meeting last night. Neighborhood's position is the same. The next city meeting is in October. Sieber tells that Blaize expects Fish to reveal position this week. Blaize was charged with ensuring that studies are upheld as indicated in the Forest Park Management Plan.

## **Coalition Business**

### Financial Reports

Sieber pointed out the oddballs in the financial report. In July and August ONI gave us \$2000 more than expected, will come out in the wash. Other discrepancies in payroll and insurance because of the dates checks were due. Sieber is happy to talk with anyone about this in detail if wanted.

### Coalition Budget

In June the Board looked at a preliminary budget. The categories are now different and simplified. Changed for the better, now our anticipated balance is \$3481. Health insurance dropped from previous year and predictions. Workers Comp was switched to SAIF. Now we have to count how much time we are off-site, the tracking saves us half the costs of workers compensation. Stark asked about rent increases, we are unable to avoid the raise because of sublet from theater.

### Appoint Elections Committee

In November officers will be elected as indicated in NWNW bylaws. Three volunteers are needed to serve on Elections Committee, which is tasked with calling board members to see who would be willing to serve as an officer. If you serve on the elections committee you can't be an officer. There needs to be a slate of officers at next meeting. Stark, Hutchinson and Kelly offer to serve on the committee. Wallisch will send board list to the committee members.

**Motion 4: Stark moved to set committee as indicated by volunteers, Kelly seconded the motion, which passed.**

### Request of NW Heights for Non-Subscribing Status

Clark wrote a letter requesting non-subscribing status for Northwest Heights. The board already reached consensus on this. Non-subscribing neighborhoods don't have a vote but attend and participate. After three meetings they could ask to subscribe again, can receive the same services as subscribing neighborhoods. Reduces quorum and makes it more likely to achieve consensus to advocate as a coalition. Clark talks about lack of participation because they are considered 8 neighborhoods because of homeowners associations. There has been a lot of pull from Forest Heights. There is more

interest recently and maybe a new board could be formed. Hope to change bylaws to make quorum smaller. Clark has held many events that were well advertised and poorly attended. Sieber would like to thank Clark for his hard work.

**Motion 5: Stark moved to make NW Heights non-subscribing neighborhood, Gibson seconded. Motion passed unanimously.**

#### Grant Programs & Appointment of Grant Committee

Grant cycle time again less money than previously offered but two grant program: Neighborhood Small Grants \$11,375 and the Graffiti Abatement Grants to prevent graffiti and build community under \$4,000 for this program. Submit applications separately per program but one committee will review both sets of programs. Grant committee previously composed of 5 people, 3 from neighborhoods and 2 community members. Two people have been referred that have worked on murals. Would we like to continue in this way, and would anyone like to participate? Bird talks about the inefficiency of first year compared to the last few years. There might still be interest from past committee members. Last year NINA, DNA, and FPNA had reps. Stark states if model works why change it, and the board agrees to continue on as the committee did last year. Next month we will talk about what to do when there are changes in the project. Apps are due on November 1<sup>st</sup>. Workshop attendance recommended.

#### Grievance Appeal

There was a grievance against the Pearl related to the Loo. The resolution has been appealed to the coalition. Procedure is that we respond in 60 days. We have to appoint a committee and respond in 60 days. The best would be to make the committee of three today and then have 30 days to review and then report back at next meeting.

**Motion 6: Stark moved to allow finance committee minus Gibson to serve as the Grievance committee. Motion seconded by Kelly. Passed by consensus.**

#### Youth Involvement

Sieber passes out handout on getting youth involved with the board Powellhurst Gilbert created this. Bird talks about how much fun it is to have youth serve on a board.

#### **6:45 Neighborhood Reports**

GHFL-Caplan only pro tem, Schaffer new rep. Election of officers with slate to be presented at next meeting. Working with URA and PDC. One board member filmed the opportunities from other cities, trying to get the URA in the neighborhood and there are new neighborhood banners! Banners are being given away to businesses and residents who want them. This was a small grant project. GHFL did not apply for Main Street this year, financially beyond the neighborhood at this point.

LNA-Last neighborhood meeting was about PPS redistricting which might send children to Roosevelt. Parents yelling at school district rep, not much business accomplished. Linnton Board meeting next week.

PDNA- Earned \$3500 from Whole Foods, Pearl Party earned around \$8000 and more is expected to come in. The loo was voted on as yes and then a grievance was filed, determined by the executive committee to not be a major grievance, now in appeal stage. Elections are in October. New building at 14<sup>th</sup> and Quimby will be the first Pearl District school with Zimmerman Community center on first floor. Parents are now attracted to the Pearl. Graffiti Busters Adopt-A-Block was a week ago, every block in the Pearl has been adopted and will be cleaned weekly by volunteers. Trash cans will receive liability insurance without additional cost.

FPNA-Meeting last night updates on Rural Reserves, land use issues, and talked about Kinder Morgan tree cutting. Oregon Historical Society also spoke as well as FPC and Parks. Looks like Rural reserves will pass. Beaverton and City do not want to give bonny slope services.

NWHNA- Clark sees lackadaisical attitude with getting along in different subdivisions. No one wants to work together. 25 people required for a quorum. Solar might bring people in. Trimet will also bring people. Some committee must exist, parents, school etc. Speech at School PTA etc.

HNA-Stark interested in helping NWHNA coming alive to help CRSC, which is dependent on awareness of the work that's happening. 4<sup>th</sup> of July Picnic big as usual and a successful Ice cream social for NNO. Board will be elected, Stark may not be pres. CRSC working with HNA, NWDA, FPNA, BTA, FPC, Audubon trying to make Cornell Road safer and manage traffic. Eventually turns into Lovejoy people split through the neighborhood along Westover and Cornell. Traffic, commuters from outside of Portland, speed etc all of concern. Should be a local road, don't want to cut them off, but would like to manage the traffic. Hoping to change the image to that of a parkway. Policy Review and Vision have met with all commissioners and met with Burkholder of Metro to try to get grants. Regional Travel Options Grant which is intended for multi-modal use for roads. Go check it out on the web and see how to manage and change traffic patterns. BES, PBOT, BPS all on-board for the project. It will be advantageous to all the neighborhoods. May help other neighborhoods improve their roads. Also working on demonstration project to create fire truck friendly speed bumps.

NINA-Dull NINA meeting Tom Hill presented case for Metro position.

NWDA-Studying parking in the heart of the neighborhood. Working with Mayor, staff, parking management professionals to evaluate options. URA discussion continuing with the Conway properties. Paid parking will be instituted in the neighborhood, since council is now resolved to make advances.

**Meeting Adjourned at 6:54 PM.**